

# GECKO GRAPHICS APPROVAL FORM

This form must be completed and submitted prior to uploading any artwork to the printer:

## PRINT OUT THIS FORM

Check the appropriate boxes and then fax the form back to me.

**Fax: 1.866.516.2643.**

## GRAPHIC WORK:

(i.e. Sales Brochure)

### ✓ I have double-checked these items:

- Business Address is Correct
- Phone Numbers and Fax Numbers are Correct
- Website and Email Addresses are Correct
- Store Hours and Map are Correct
- The Postal Permit is Correct
- All Spelling and Grammar is Correct
- Item Info, Prices, KT, CW, Sku # is Correct
- Item Placement, Design and Layout is Correct
- Work is 100% **APPROVED** and can be sent to Printer!

Any Revisions Needed? \_\_\_\_\_

---

---

---

---

(Please Note: Another Approval will follow Revisions!)

Company Name: \_\_\_\_\_

Person Approving Work: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_